



AEI PAINTING CONTRACTORS, LLC.

Frequently Asked Questions

1) What tools are we required to have in order to work with AEI?

- Must have basic painters tools for commercial work

a) Caulk Gun

b) 5 in 1 tool

c) 9" Roller Frame

d) 18" Roller Frame

e) 2-4' and 4-8' extension pole (Just what you need for rolling 10' tall walls)

f) Quality Oil and Latex Brushes

g) Hard Hat (not required on all jobs but must have in case we have to wear them)

h) Work Boots (not required on all jobs but must have in case we are required to wear)

i) These are the minimum tools required but if you have other tools that aid you in completing the job then that is great. You are a subcontractor so whatever tools you think you will need to complete the project

j) AEI will supply all consumable items such as caulk, paint, roller covers, thinner, paint buckets, rags, etc. This is a labor only contract.

k) AEI will supply extension ladders and step ladders but may be limited (if you own any of these and would like to use your own then great, bring them)

2) What is the starting pay and when will I get paid and how?

a) Starting pay for a skilled commercial painter is as negotiated prior

b) Starting pay for a helper or laborer is negotiated prior

c) Pay is on Friday each week (one week behind is required, work this week and get paid next Friday for previous weeks work, YOU MUST SUBMIT WEEKLY PAY APPS WITH LIEN WAIVERS BEFORE CHECKS WILL BE RELEASED)

d) You will have to fill out a W9 Form with your correct address as all checks are mailed on Wednesday to your address on the W9 Form but all checks are post dated to the Friday of that pay week. We send out on Wednesday to ensure that you receive them by Friday, if you receive them on Thursday you will not be able to cash them until Friday because of the post date on the check. We send checks by mail because we cannot deliver them to each site on Friday because of logistics.

e) ALL PAY APPS/TIMESHEETS from previous week will have to be turned in by Monday Morning at 8am to be considered for payment. No EXCEPTIONS (YOU CAN EMAIL THEM or FAX THEM) (Email: ChadSkinner@AEIPainting.com or Fax 770-783-5151)

3) What are the chances of this turning to full time work?

a) AEI has a very busy work load, however the majority of our work takes place in the summer. We will only hire about 5% of our summer work to go on with us year round. Once you have worked with us even if you are not hired on full time we will call throughout the year when projects come up that we may need your help on. REMEMBER THIS IS NOT A W2 EMPLOYEE JOB, YOU ARE BEING HIRED AS AN INDEPENDENT CONTRACTOR

4) Where are the jobs located?

a) Our work we are hiring for this summer are throughout GA, SC and Alabama but we will focus you on a job closest to your point of origin. Currently the majority of our work is in Cobb, Clayton and Hall Co.

5) Will we receive a 1099?

a) We will be sending you a 1099 at the end of the year. You are an independent contractor and we do not hold taxes on you. You are responsible for your own.

6) What other paperwork will we have to fill out after this part of the application?

a) If you pass the subcontractor application requirements then we will phone you to setup an interview to discuss your experience. Please note we will be contacting your references. Once we call for an interview then you will have to come into our office to fill out the required paperwork before starting work.

7) What kind of paperwork do we have to fill out? (we will supply this to you for you to bring with you to your interview)

a) Independent Contractor Agreement - States that you are an independent contractor and not an employee of AEI Painting Contractors, LLC. This form also states that you will supply your own insurance if you choose to have it. This form also states that you understand that you are responsible for your own safety and if you are asked to do something that you feel is unsafe then you need to make us aware of it.

b) Non-Compete Agreement - States that you will not solicit work from our owners or General Contractors that we work for.

c) W9 Tax Form

8) You are also certifying that you are eligible to work in the United States.

9) What are the work days and hours? (YOU ARE AN INDEPENDENT CONTRACTOR SO WORK HOURS ARE NOT RELAYED TO YOU) (BELOW ARE TIMES THAT THE GC NORMALLY HAS THE PROPERTY OPEN FOR US TO WORK)

a) the job will be open generally on M-Sat from 7:00am- 6:00pm However different jobs have different times but most are M-Sat 7:00am - 6:00pm

10) What is the dress code?

a) Painters must wear Painters Whites (pants or shorts, depends on the job, assume pants and we will let you know if shorts are ok on particular jobs.) Depends on safety requirements by the GC

b) When you are hired as a subcontractor you will be furnished 6 shirts with our company logo on them. You must either wear these shirts or wear your driver's license on your shirt for identification so the school system can identify you as being authorized on the job.

c) We expect cleanliness and expect for your clothing to look as though you take pride in your work and not have paint all over you.

d) Please make sure you tell us your t-shirt size if you elect to wear one of our shirts

*SIGN AND DATE ACKNOWLEDGING YOU RECEIVED THIS FAQ AND UNDERSTAND ALL POINTS

Signature _____ Print Name _____ Date _____